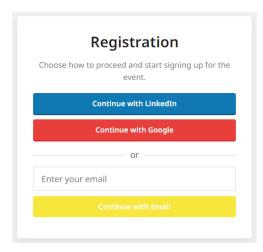
HOW TO REGISTER ON B2MATCH





Go to the <u>registration page</u> for the Business Meetings.

You can choose to login / create an account with your email, LinkedIn or Google account.



		(2)	3
PARTICIPATIO	N TYPE	PROFILE	ATTENDANCE
on your booth so dor Meetings are also fre	n't forget to mention too e of charge for foreign	ur exhibiting dates & booth number	
ease make			
French Smal	l Middle Enterprise (v	visitor)	
_	E (exhibitor) I Middle Enterprise (e	exhibitor)	
 Foreign bu 	yer		
Toreign ba			
	ch organisation		



Fill in the fields with your personal information. You can always change these on your profile later if needed.

Please add a photo so that you can be easily identified at the event which will facilitate the connection.

Personal Information		
FIRST NAME*		
LAST NAME*		
JOB POSITION		
MOBILE PHONE NUMBER		
	Only the event organiser car	see your phone number
PROFILE PICTURE	8	Click here to upload a profile picture
	Please do not upload picture	es of landscapes or logos.
TIME ZONE *	Event time zone (Recommended because thi Your time zone	
	Europe/Paris	•

HOW TO REGISTER ON B2MATCH







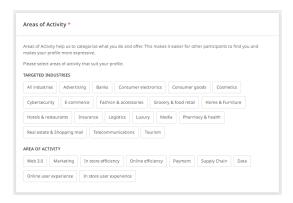
In the "Organization Description" section, please summarize your company's know-how.

Please note that you can talk about your products in this part or publish a product sheet in the marketplace in the next step.



Sectors of Activity: put your business sector/fields of application of your products / services so that participants can find you thanks to the sector filters in the participants' catalogue.

For instance: your company is a startup offering Al solutions for transport → select transport & logistics, Al, software.



In the "Attendance" section, at least one session of availability must be activated otherwise you will not be able to have meetings. You will be able to suggest a more precise time slot when booking meetings.

The more appointment sessions you have selected, the higher the maximum number of meetings you will have.

ATTENDANCE TYPE PARTICIPATION TYPE PROFILE ATTENDA Metrings are opened to any french exhibiting company at VNATICH. Metrings are free of charge & will be planned did not vous tooth so don't florget to mercian tour exhibiting dates & booth number in your profile.	TENDAN	ICE TYPE	PARTICIPATION TYPE	PROFILE	ATTEN	DAN
Meetings are also free of charge for foreign buyers & CVC, VCs, Buiness Angels. For French non exhibiting companies, meetings will take place in a dedicated room in Hulf1 of Vivatech. A pre-registrat saked on a dedicated platform (https://extraneb.tob.business/france.fr/prg-38265) or through our partners (NUMEUN FRANCE IA, La Retail Tech, french regions). The registration fee of 2506 includes a budge for Vivatech.	on your boo Meetings ar For French r isked on a c	oth so don't for re also free of c non exhibiting o dedicated platf	get to mention tour exhibiting dates & b harge for foreign buyers & CVC, VCs, Bui ompanies, meetings will take place in a orm (https://extranet-btob.businessfrans	ooth number in your profit ness Angels. dedicated room in Hall1 of xc.fr/prg-39265) or through	Vivatech. A pre regis n our partners (NUM	stration

HOW TO REGISTER ON B2MATCH





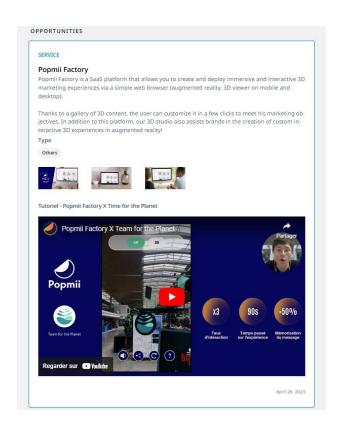
Fill in the Marketplace with your products/services and your needs: at the bottom of the dashboard, you have the possibility to add a "product/service" or a "request" sheet that will be published in the Marketplace.

It is possible to add demo video and photos. All these elements will help to better qualify meetings.

For example:







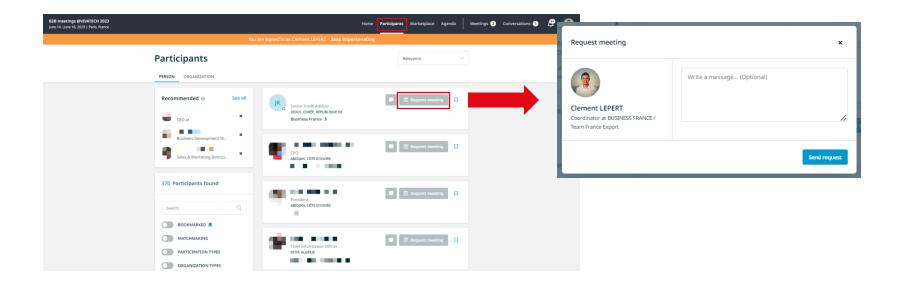
HOW TO REQUEST MEETINGS



Go to the "Participants" section and request meetings with the French companies of interest.

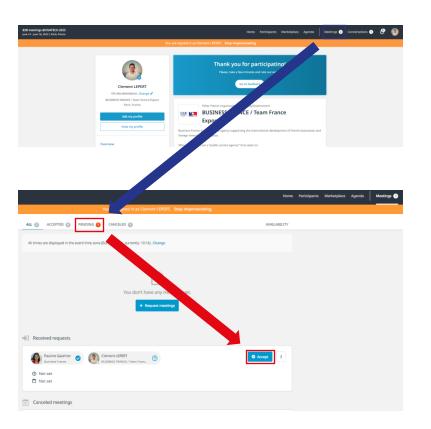
Please note that a requested meeting must be accepted first to be scheduled.

Do not hesitate to present your arguments on the meeting request in order to increase the chances of it being validated.

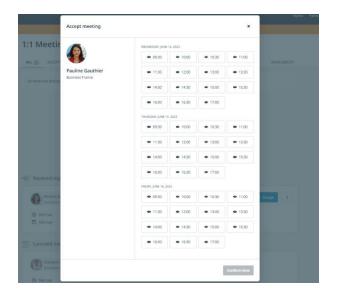


HOW TO ACCEPT / REJECT MEETINGS





Please note it is the person who receives the request for an appointment who determines the time of day when accepting the appointment in relation to the availabilities given beforehand.





HOW TO ACCESS YOUR AGENDA



Once validated, your meeting schedule will be available in the "Agenda" tab.

Please note that the place and/or time of the meeting may change between now and the event.

You can export the agenda in PDF format, but we strongly advise you to **download the B2MATCH application** on Apple App Store / Google Play Store ahead of the event to ensure you always have the latest version of your meetings schedule.

