

GENERAL TERMS AND CONDITIONS

The organiser reserves the right to change the programme and cancel the international matchmaking event (here in after referred to as: event) at any time without prior notice. In the case of cancellation of the event, all registered persons will be informed about this by e-mail.

By registering for the event, all attendees give their consent to the organiser to use all photographs and audio and video content which could possibly feature the attendees. The organiser reserves the right to use this material for promotional purposes, publications in the media and internet, for research and/or educational purposes. Attendees waive any copyright or other rights related to their mentioning or similarity. Attendees are aware that the organiser does not assume any responsibility for the possible damage caused by the publication of material in which attendees are mentioned or displayed.

Attendees agree that the organiser may contact them in order to inform them about the event.

Attendees attend the event on their own responsibility. The organiser will not be held accountable for possible lost or damaged items or for possible injuries that may be suffered at the event.

Attendees are not allowed to make audio or video recordings of any part of the event. If a attendee wishes to get special permission, they should contact the organiser in writing.

The number of places at the event and within the programme is limited. Applications will be received until all places are filled.

APPLYING FOR THE EVENT

Applications for the event must be submitted through the on-line form at <https://successful-in-slovenia.b2match.io/signup>. An application through the on-line form is confirmed when you receive a confirmation e-mail message.

DE-REGISTERING FROM THE EVENT

It is possible to de-register from the event until 9 September 2019, through the on-line form or in writing at the e-mail address een@ozs.si.

In the case of later de-registrations, non-attendance for any reason or in the case when de-registration was not sent in writing, a fee of EUR 50 (+ VAT) s charged. If a registered person is not able to attend the event due to force majeure, it is possible to register a replacement attendee.

Upon registering themselves at the event, attendees are obliged to present an identification document. Tickets refer to a specific person and are not transferable.

DETAILS

All prices are in euros (EUR). The price of the administrative costs does not include VAT.

For additional information, please contact us at 01 58 30 586 or at een@ozs.si

GENERAL TERMS AND CONDITIONS ON COLLECTION OF PERSONAL INFORMATION (PRIVACY POLICY)

By means of the applications for the event, the Chamber of Craft and Small Business of Slovenia (OZS), Celovška cesta 71, 1000 Ljubljana, tel. 01 58 30 500, as the organiser of the event collects certain personal information of yours needed for the event to be organised, to communicate with the participants regarding attendance of the event and to be able to issue invoices in the case of failure to de-register or non-attendance. The personal information is collected on the basis of your consent and lawful interest. This is why you are kindly asked to carefully read this notice. Your rights are our priority and we are committed to protect the privacy of your information in all situations. Transfer of information on the website is protected by an SSL (256-bit SHA-256) certificate and the website keeps all sensitive information in an encrypted form.

Which information is kept:

First name and family name, e-mail address, telephone number, name of company, individual's position, permanent/temporary residence address or company address.

Why:

We will use the information in order to inform participants about activities related to the event and about possible changes, to keep a record of the registered participants, and to issues invoices, until revocation.

The collected information will be basically used by the OZS, but it may happen that the information about your registration is sent to a contractual partner of the event, with the exclusive purpose of ensuring that your attendance at the event is undisturbed, and to the web hosting service provider. In the case of a request for the right to be forgotten, we will respond to the request and fully remove the information within one month. In order to secure the compliance of the registration procedure and to make the event organisation processes run smoothly, we will keep all information that we have received until revocation.

Protection of your rights:

In relation to the collected information and in accordance with the provisions of Regulation EU 2016/679 (GDPR), you have the following rights:

– **to be informed** – you have the right to be forgotten, which is accepted in our company. You can check your information at the OZS or by sending a message to een@ozs.si. In order to provide security, we implement internal rules for the protection of identity from being revealed

– **access** – you always have the right to access all your information through een@ozs.si. We will send you all the information that we keep in a simple and transparent form and within the framework of Regulation EU 2016/679 (GDPR). The deadline for response is one month after the request is received and confirmed, but answers are usually sent within 24 hours

– **changes** – you have the right to change your personal information if it is inconsistent or incorrect

– **deletion** – the right to deletion is not a right for complete deletion, because we are obliged to provide certain information for other cases

– **transfer of information** – you have the right to transfer of information from one IT environment to another. In such a case, we will send you your information in a CSV file

– **blockade of processing** – you have the right to blockade of processing, and you can send a relevant request to een@ozs.si. In such a case, we have the right to save the information, but we are not allowed to automatically process it. You may withdraw your consent for the processing of personal information or unsubscribe from conference news at any time.