



Data Protection Notice

Online Info day on the 2021 Calls for proposals

28th and 29th January 2021

1. Introduction

This data protection notice explains why we process, how we collect, handle and ensure protection of personal data collected in the context of the Online Info day 2021, dedicated to the calls for proposals for 2021, organised by the Promotion of Agricultural Products Unit of the Consumers, Health, Agriculture and Food Executive Agency (Chafea).

We provide the following information based on Article 15 of Regulation (EU) 2018/1725¹.

2. Purpose of the processing operation

The purpose of the processing is the organisation of the event **Online Info day on the 2021 Calls for proposals for potential grant applicants**, accessible to participants only virtually.

Upon specific consent of the participants – by ticking the relevant box on the registration form - further use of mailing lists produced on the basis of the information provided by applicants with their registration may occur in order to enable the data controller to: share it with the other participating organisations, dispatch anonymous questionnaire for the evaluation of the event by participants, event follow-up, send relevant information concerning the promotion of agricultural products in the form of newsletters. The data are solely collected and further processed for the specific purposes mentioned in this data protection notice and shall not be used for any other purpose.

3. What is the legal basis for processing your data?

The lawfulness of the processing of personal data for the management of the event is based on Article 5(1)(a) of the Regulation and Article 5(1)(d) of the Regulation, i.e. on your specific consent.

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39-98).

4. Who is the data controller?

The processing of personal data by Chafea, for the purposes mentioned in point 2 above, is under the responsibility of the Head of Unit of Promotion of Agricultural Products, acting as data controller for the purposes of this processing operation.

5. What personal information do we collect, for what purpose and through which technical means?

For participants, the personal data collected and further processed are: first name, surname, salutation, professional e-mail address, function, mobile phone number.

For speakers, the personal data collected and further processed are: first name, surname, profile, picture, short CV and presentation(s), if provided voluntarily by the speaker.

Photographs/pictures, presentations, live online streaming and/or audio (voice) and video (image) recording of speakers and participants will be also processed.

Some of your personal data (photographs, pictures, video recording and live online streaming, presentations) will be published on the Streaming Service of the European Commission Website and possibly on Chafea website.

Participants and speakers who do not agree to photographing, filming and/or use of their image and voice have to inform us, before they complete their registration, at the following email address: chafea-agri-calls@ec.europa.eu. The data are collected via the on-line application or at a later stage via e-mail exchange or any other appropriate means.

6. Who has access to your information and to whom is it disclosed?

Your personal data and the data related to your organisation will be shared on a need to know basis with the contractor and its subcontractors that will be organising the activities on behalf of Chafea. Also with relevant services of the European Commission involved in the preparation of the event.

When the controller sends information/newsletter to persons, the following message will appear: "You have received this information as you requested to be included in the distribution list. If you do not wish to receive further information, the system will give you the possibility to unsubscribe from the mailing list by clicking on the "unsubscribe" link."

To keep the network of the participants operational, a list of participants will be shared between attendees. The presence list may be shared between participants and distributed to participating organisations, upon specific consent.

As such lists are Commission documents, they fall under the scope of Regulation (EC) 1049/2001². No personal data will be transmitted to parties which fall outside the recipients and the legal framework mentioned.

Data related to the registration to the event and specific match-making sessions to be organized during the Info Day will be accessed by an external contractor who is providing the online tool allowing the registration and match-making sessions to take place. That data will be stored on servers of this external contractor and will abide by the necessary security provisions and to a specific privacy statement. This will be made available on the

² Regulation (EC) 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents (OJ L145/43 of 31/05/2001)

registration page of that specific event and can already be consulted here: <https://www.b2match.com/privacy-policy>.

In particular, those participants to wish to participate at the match-making sessions shall be asked to state that they agree to disclose their data to other participants registering and to those participating to the match-making event, which is the requirement for their participation at the match making sessions.

7. How do we protect and safeguard your information?

The collected personal data and all information related to the above mentioned event are stored on the servers of Chafea and the servers of DG SCIC, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services.

The collected personal data and all information related to the above mentioned event are also stored on the servers of the external contractor which is working for the event. The contractor is bound by a specific contractual clause for any processing operations of your data on behalf of Chafea / DG SCIC, and by the confidentiality obligations deriving from Regulation 2016/679.

8. How can you verify, modify or delete your information?

You have the right to access your personal data and the right to rectify, block or delete it in case the data is inaccurate or incomplete. Should you want to verify which personal data is being stored on your behalf by the responsible controller, and have it modified, corrected or deleted, please send an e-mail to the functional mailbox chafea-agri-calls@ec.europa.eu by using the Contact Information form and by explicitly specifying your request. The controller shall follow up the request within 1 month and inform the data subject accordingly. According to Article 14(3) of Regulation (EU) 2018/1725, this period may be extended by up to 2 months where necessary, taking into account the complexity and number of requests. The controller will inform you of any such extension within 1 month of receipt of the request, together with the reasons for the delay.

Attention is drawn to the consequences of a delete request, which means that all your contact details will be lost.

9. How to withdraw your consent and the consequences of doing this

In case you decide to withdraw your consent to the following processing activities: sharing of presence lists to participating organisations, dispatch anonymous questionnaire for the evaluation of the event by participants, event follow-up, send relevant information concerning the promotion of agricultural products in the form of newsletters, please contact us at chafea-agri-calls@ec.europa.eu and we will take all steps necessary to stop processing your personal data as soon as possible.

Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn. Attention is drawn to the consequences of a delete request, which means that all your contact details will be lost.

10. How long do we keep your data?

Your personal data will be part of a list of contact details shared internally amongst the staff of the Commission services and Chafea for the purpose of contacting you in the future in the context of activities of the Commission or Chafea. The data will be kept for **5 years** after the date of the event. After that date, data shall be deleted.

If you do not agree with Chafea keeping your data, please contact the Controller at chafea-agri-calls@ec.europa.eu explicitly specifying your request.

11. Photos and video materials from the Info Day – Copyright notice

The Info Day event will be photographed and/or filmed. Full speeches or parts of them may be reused for internal documentation or in any public communication activity. No restriction fee can be requested for any use or reuse of the images.

During virtual events, as a participant, should you wish not to be filmed, please make sure your webcam is disabled.

A photographer and/or a film crew will be present in the conference room to film the event for illustration and information purposes related to the activities or projects of the European institutions and the European Union. The event will be also web streamed and recorded. Recordings will be visible to the public for **2 years**.

12. Contact Information

If you have any queries with regards to the processing of your personal data or concerning any information processed in the context of this event, or on your rights, please contact the support team operating under the responsibility of the Controller, using the following contact information:

Consumers, Health, Agriculture and Food Executive Agency (Chafea)
Promotion of Agricultural Products Unit
DRB A3/021
European Commission Central post
TRI-Central MER 00/02
2, rue Mercier
L-2985 Luxembourg
Tel.: +352 4301-34302
Email: chafea-agri-calls@ec.europa.eu

For any information related to data protection, you may contact the Data Protection Officer of Chafea (chafea-data-protection@ec.europa.eu).

13. Recourse

You have the right at any time to submit a complaint to the [European Data Protection Supervisor](https://www.edps.europa.eu) (EDPS@edps.europa.eu).