

IDIH Matchmaking

How to have a B2B

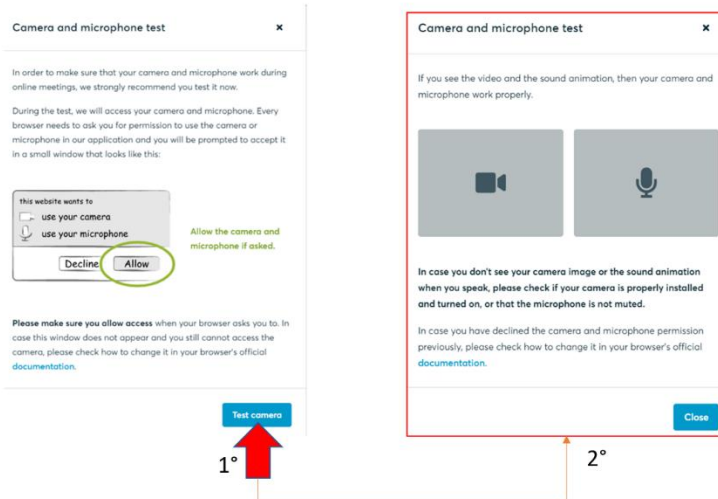
If you have scheduled your meetings by exploring the participants registered in the IDIH Week website, in the [Participants Catalogue](#) or in the [Marketplace](#), these instructions may help you to access the video conference call directly in the b2match platform.

- 1) **Access your Meetings at: <https://idih-week-2021.b2match.io/meetings>** There, you can see **ALL** your meetings (pending, accepted, canceled) and you can manage them.
- 2) On the planned day/hour, you'll just need to click on the **green button to start the meeting**:

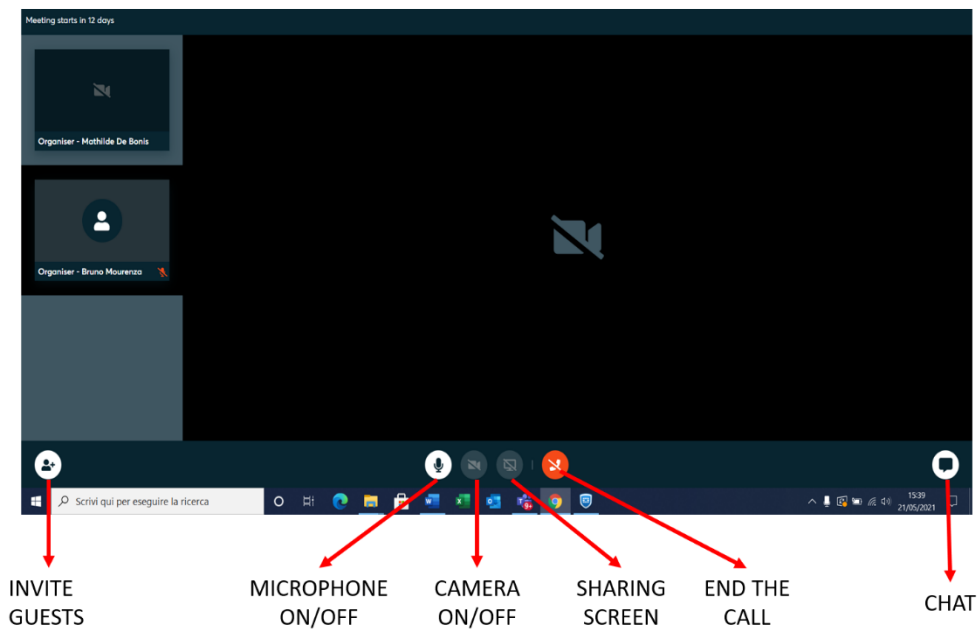
The screenshot shows the '1:1 Meetings' interface. At the top, there's a navigation bar with 'Home', 'Participants', 'Marketplace', 'Agenda', 'Meetings', and 'Messages'. Below the navigation bar, it says 'You are signed in as Mathilde De Bonis. Stop impersonating'. The main heading is '1:1 Meetings' with a 'Camera and microphone test' button. There are filters for 'ALL', 'ACCEPTED', 'PENDING', and 'CANCELED'. A note indicates the schedule is in the Europe/Rome time zone. Under 'Next meetings', a meeting is listed between Mathilde De Bonis, APRE and Bruno Mourenza, APRE, scheduled for 12:00 - 12:20 on Thursday, June 03. The meeting status is 'MEETING SCHEDULED'. At the bottom of the meeting card, there are buttons for 'Cancel', 'Reschedule', 'Invite guests', and 'Starts in 12 days'. A red arrow points to the 'Starts in 12 days' button.

- 3) You can make a camera/microphone testing:

This screenshot is identical to the previous one, showing the '1:1 Meetings' interface. However, a red arrow points to the 'Camera and microphone test' button located at the top right of the meeting card area.



4) Once you have accessed the video conference call, you will have these options:



For any need of support, please email to idih@apre.it