THE EU RESEARCH & INNOVATION PROGRAMME

2021 – 2027

REA.C.1
Cluster 2 – Brokerage Event
30th September 2021

European Commission

Research and Innovation

Tips and lessons learnt

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Optimising the chances for success

Optimise the time available to prepare the proposal

- Last minute preparations are often reflected in a lower quality which largely reduces the chances of success
- Start a draft early + submit on time
- Calls will open on 20/01/2022
- Call deadline is on 20/04/2022
- Incomplete submission is not an Obvious Clerical Error

Understand the domain and its challenges

- Research but also market/IPR/competition or policy recommendations/policy feedback

Be clear and explicit

- Evaluators must judge only what they read and not on the proposal potential. They have limited time

Optimising the chances for success

Produce a first outline of the idea

- Write a preliminary 2-3 pages about your: objectives, target group, major steps (work packages), intended consortium (countries, types of organisations)
- Use it as first base to discuss with potential partners and consult with stakeholders – check their understanding and interest

Describe the project idea and work plan

- Dividing the planned work into work packages,
- Assigning the responsibilities/resources within the consortium,
- Setting out a project time schedule, main milestones and deliverables,
- Describing the project management structure,
- Describing the plan for the dissemination and exploitation including communication activities

Frequent mishaps

Call deadline is unchangeable

- Use all advantages of the electronic submission system to make the deadline!

Completeness

- One section missing makes your proposal inadmissible

Partnerships

- Depending on the type of action, remember the minimum number of participants from Member States or Associated Countries (check the Work Programme for exceptions)

Page limit

- 45 pages for RIA-IA / 30 pages for CSA: applied strictly during evaluation

Proposal template

- Read it carefully – follow the structure and address each sub criterion
- Respect the indicated font size

Key documents

Horizon Europe Cluster 2 Work Programme	• Background, topics and budgets
General Annexes to the Work Programme	• List of countries, eligibility and admissibility conditions, award criteria and procedure, scoring and threshold
Submissions forms and templates	• Essential forms and guides to draw up and submit your proposal
Online Manual	• Inform and guide applicants throughout the process

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/reference-documents

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Evaluation process

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Evaluation process and principles

Fair and equal treatment of all proposers

Based on the criteria announced in the Call

Confidential process, no conflicts of interest

Independent external experts

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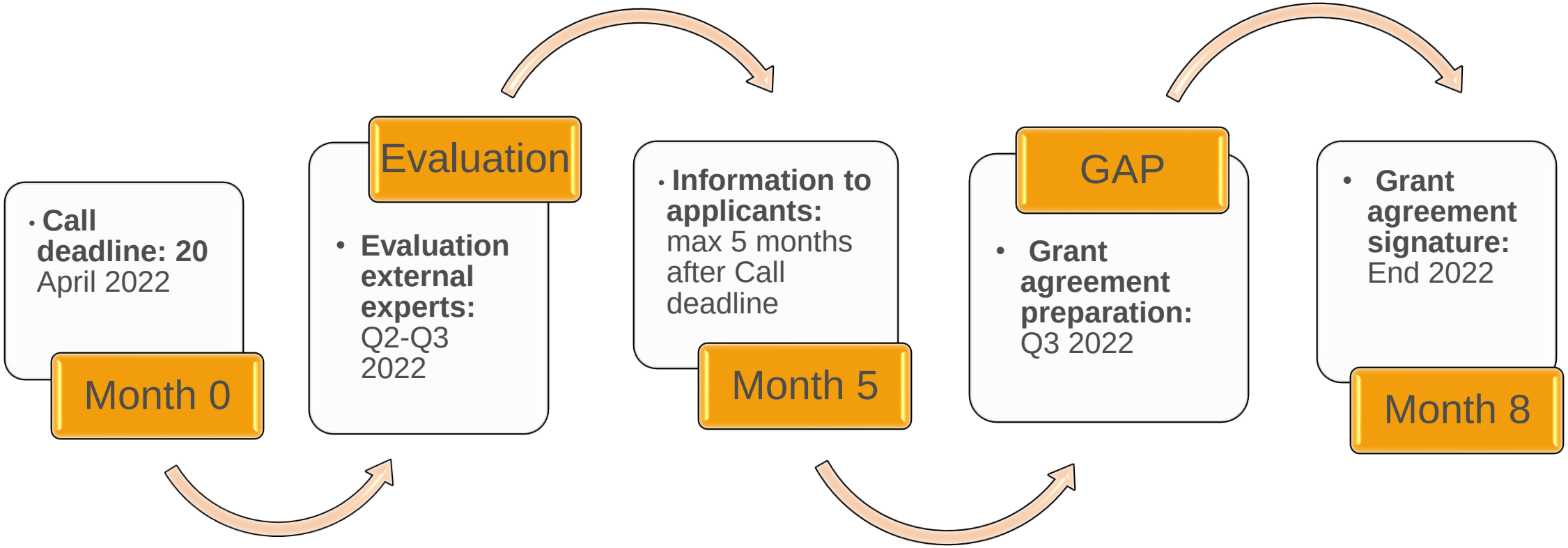
Award Criteria

- If admissible and eligible, the proposals will be evaluated and ranked against the following award criteria, depending on the type of action:
    1. Excellence
    2. Impact
    3. Quality and efficiency of the implementation

- Each criterion is subdivided in a set of sub-criteria, which are adapted to the different types of action.

- Each award criterion refers to a specific section of the proposal where applicants need to demonstrate that they have adequately addressed the criterion in question.

Evaluation process



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Funding & Tenders portal

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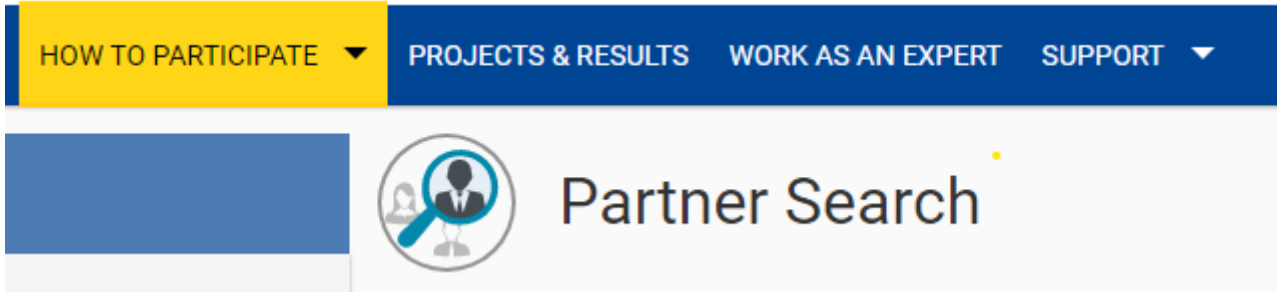
Partner search

- Find partners for your project ideas among the participants in past EU projects:
  - Enter a keyword or a topic of a past call for proposals for finding related organisations
  - Search by geographical criteria or by types of organisation.

- Consult the Online Manual for more specialised partner search service.



https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/partner-search

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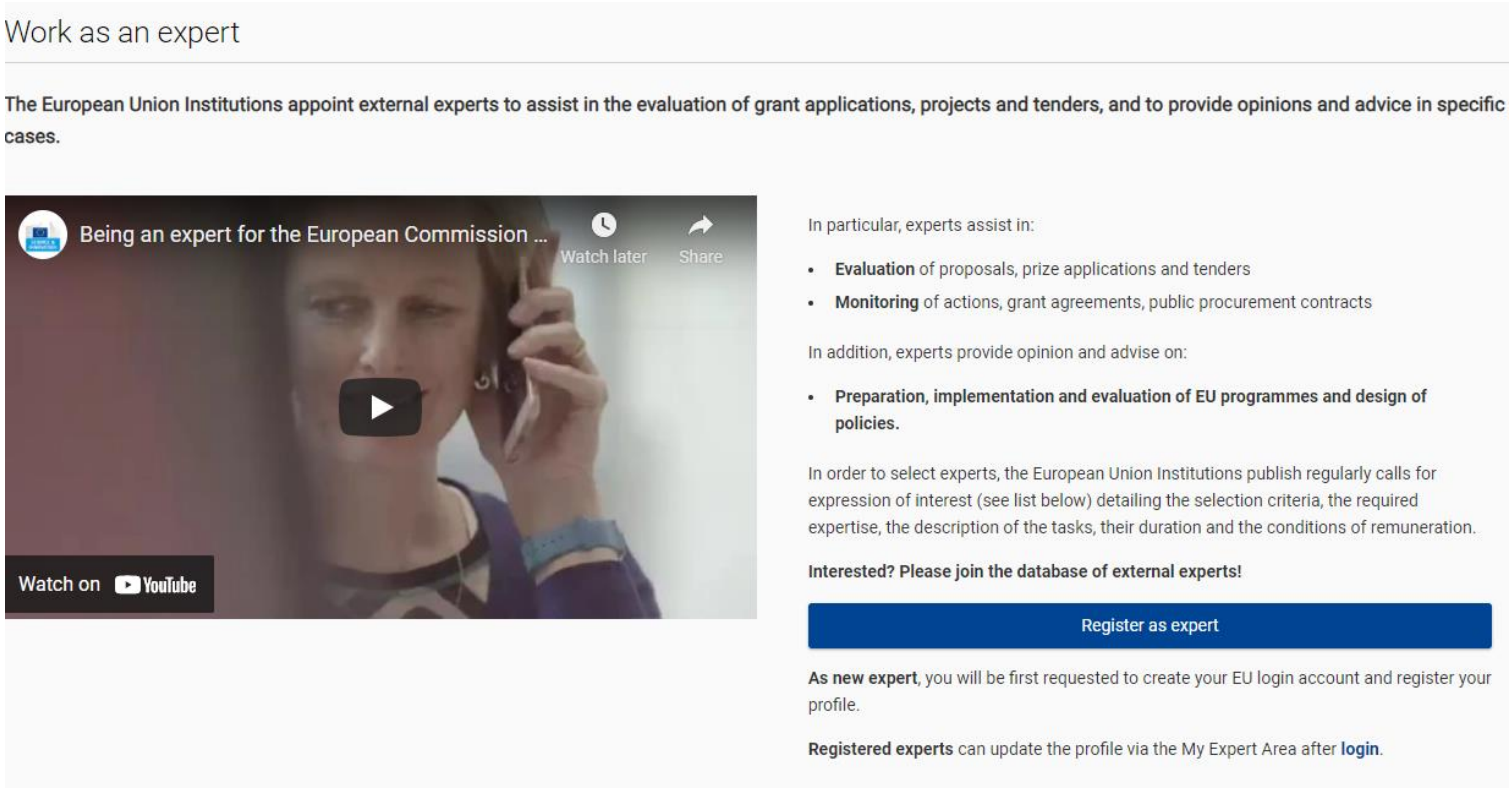
Experts

Database

- Enroll as an expert on the database
- New Expertise is always welcome!

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/work-as-an-expert



Thank you!

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http://ec.europa.eu/horizon-europe

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