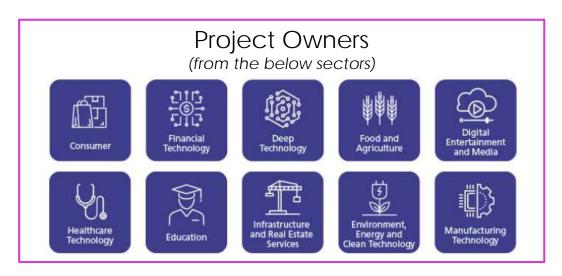
USER MANUAL

AFF Deal Flow Matchmaking Session 2022

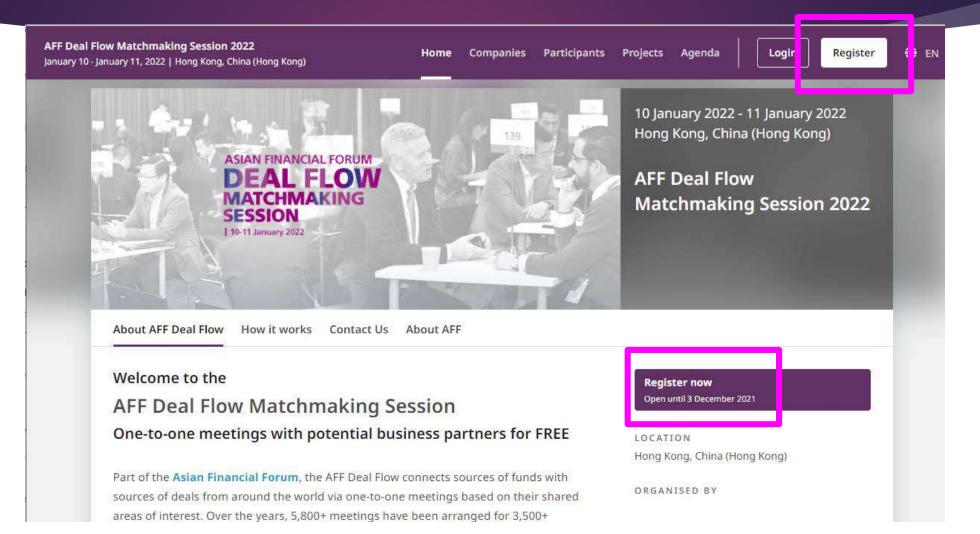
Deal Flow Online Business Matching Platform

Investors

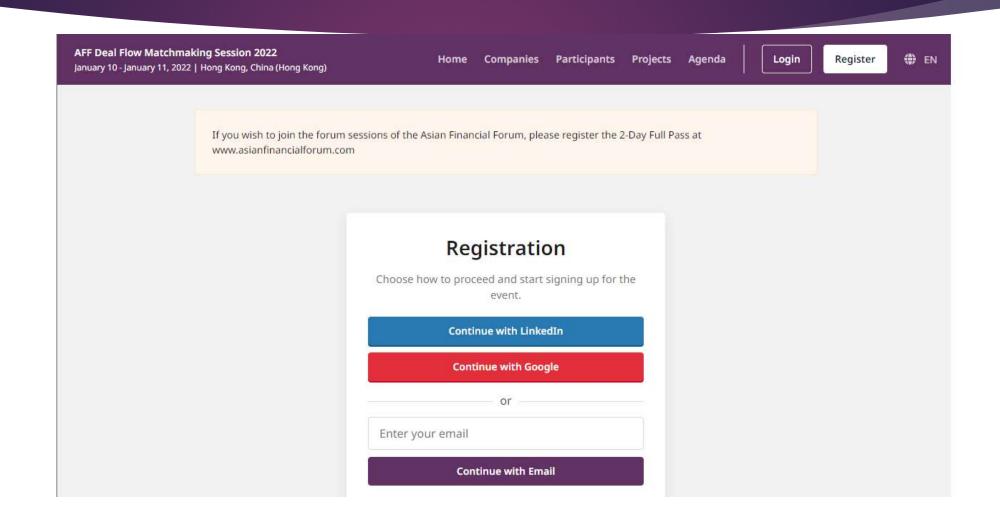
(including Global Investors, Family Offices, PE/VC, Corporate Investors) Facilitates the connection between sources of funds and deals



Registration 1) Access to http://www.affdealflow.hk

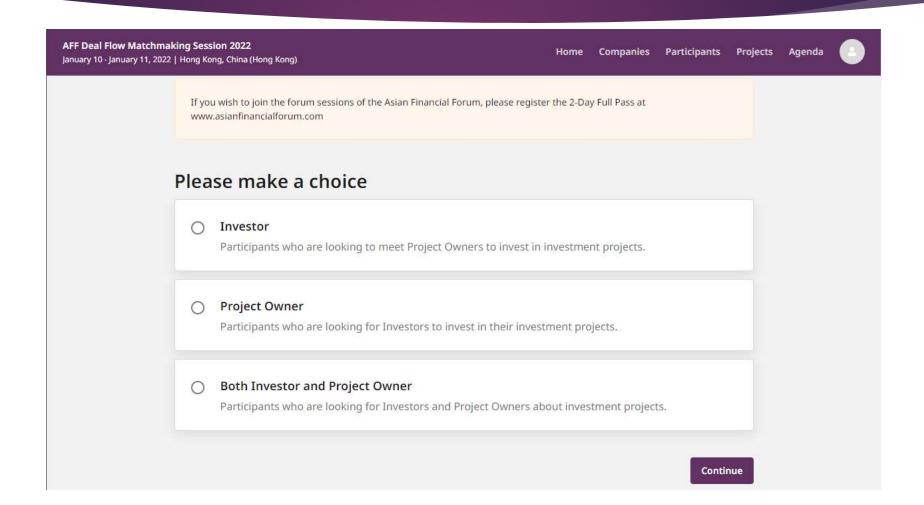


Registration 2) Register with your account with LinkedIn, Google or Email



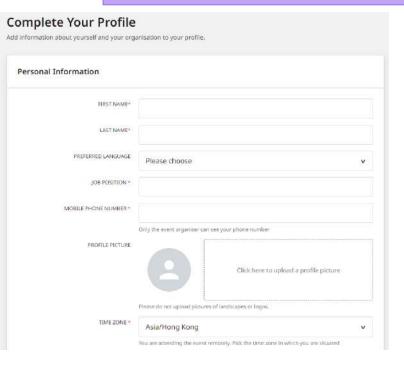
Registration

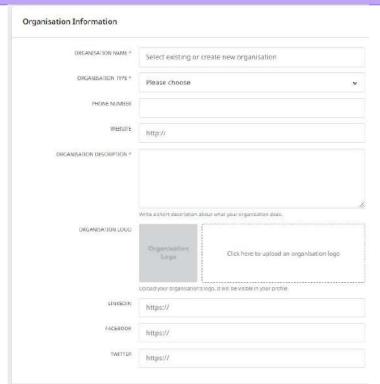
3) Choose your participant type (Investor/ Project Owner/ Both)

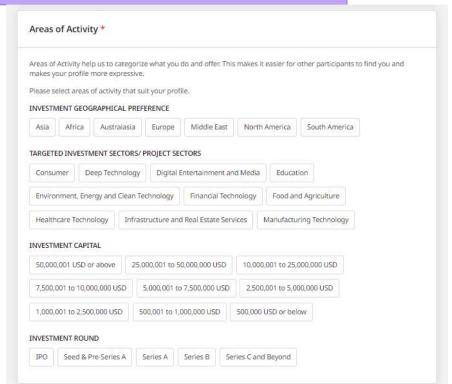


Registration 4) Complete your profile

- Tip1: Put in concise Organisation Description and Areas of Activity for easier matching
- **Tip2:** Enter **mobile phone number** for on-site contact (only visible to organisers)
- Tip3: Meeting time will be shown based on the time zone of the location selected







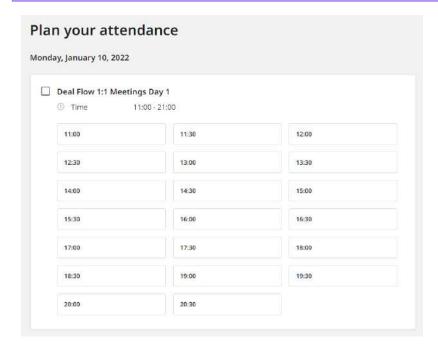
Registration 5) Choose ALL available timeslots

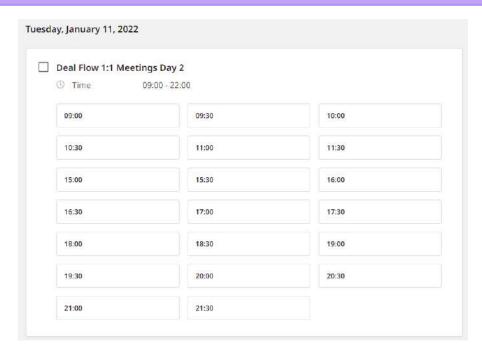
10 January 2022- 11:00-21:00 (HKT)

11 January 2022- 09:00-22:00 (HKT)

12 January 2022- 00:00-23:59 (HKT) EXTRA EXTENSION!

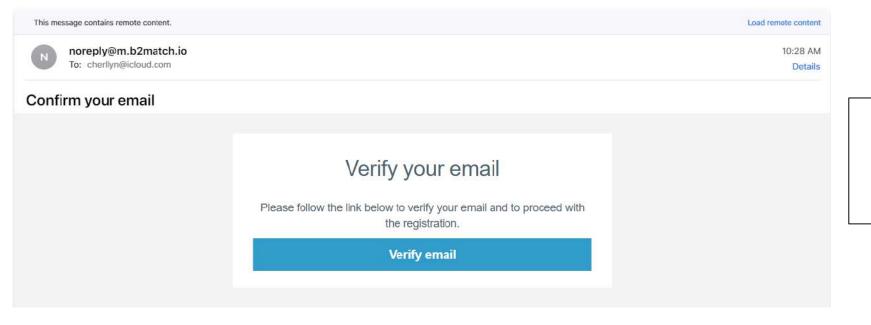
The time specified is adjusted according to the time zone selected previously





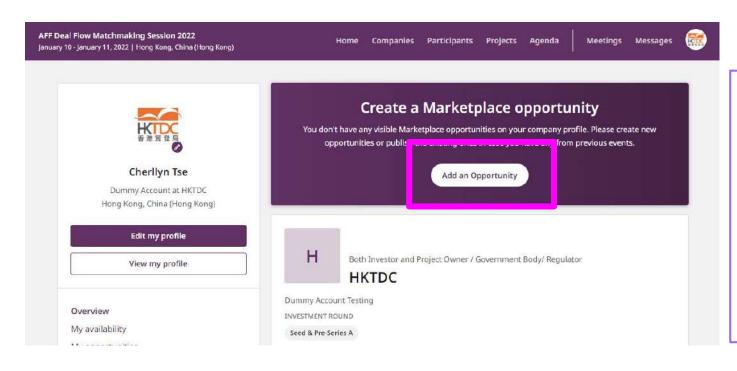


Registration 7) Verify your email address



Please contact
affdealflow@hktdc.org
If you have not received the Verification email.

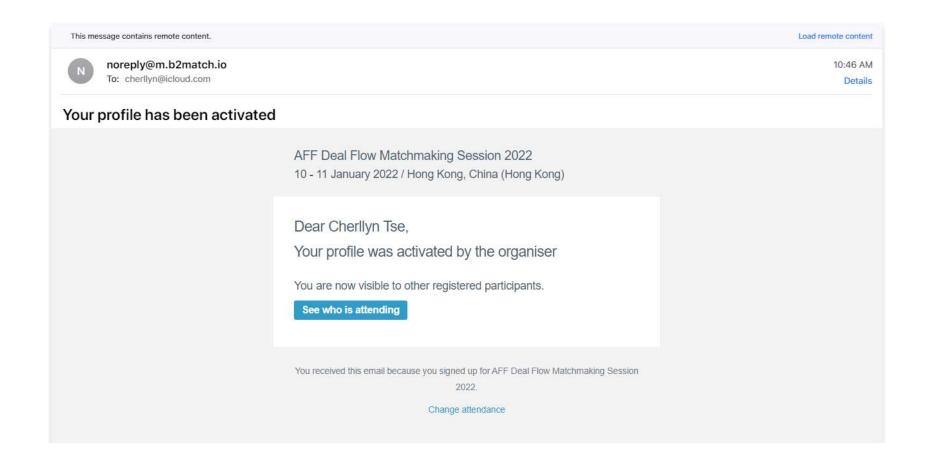
Registration 7) <For Project Owner Only> Add project details in "Project Cooperation"



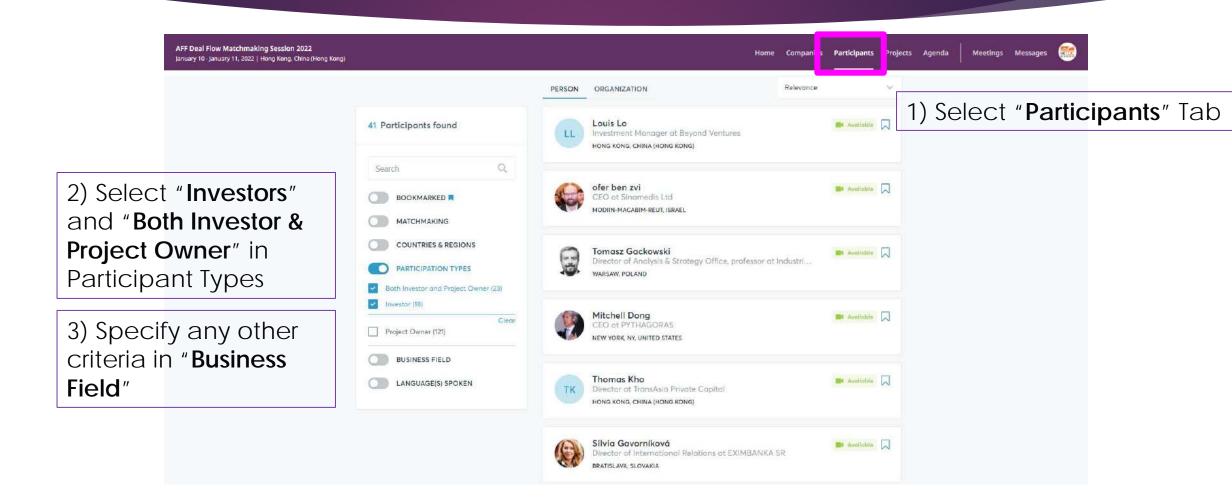
IMPORTANT: Pls add the project details as this would facilitate investors to review the projects by applying relevant filters

If you have more than one project, please feel free to add more under this tab.

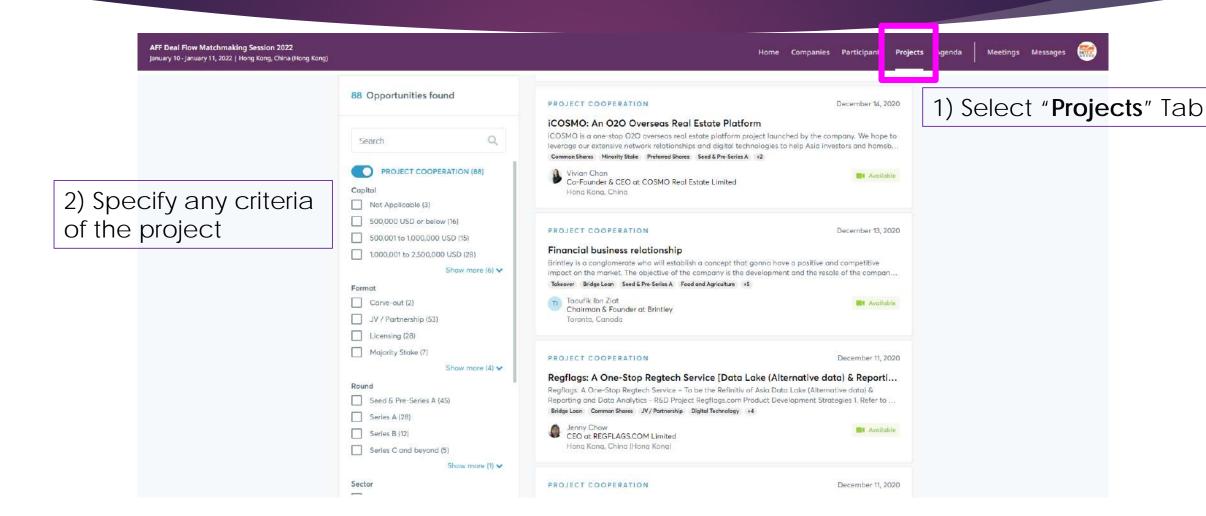
Account Activation Email will be sent by the Organiser within few days



How to search for Investors?

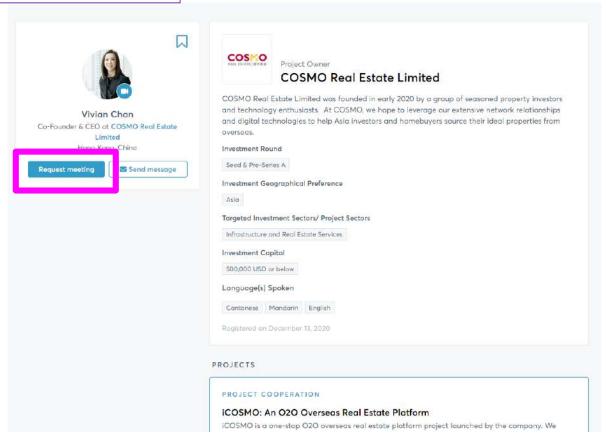


How to search for Investment Projects?



How to send a meeting request?

1) Request Meeting

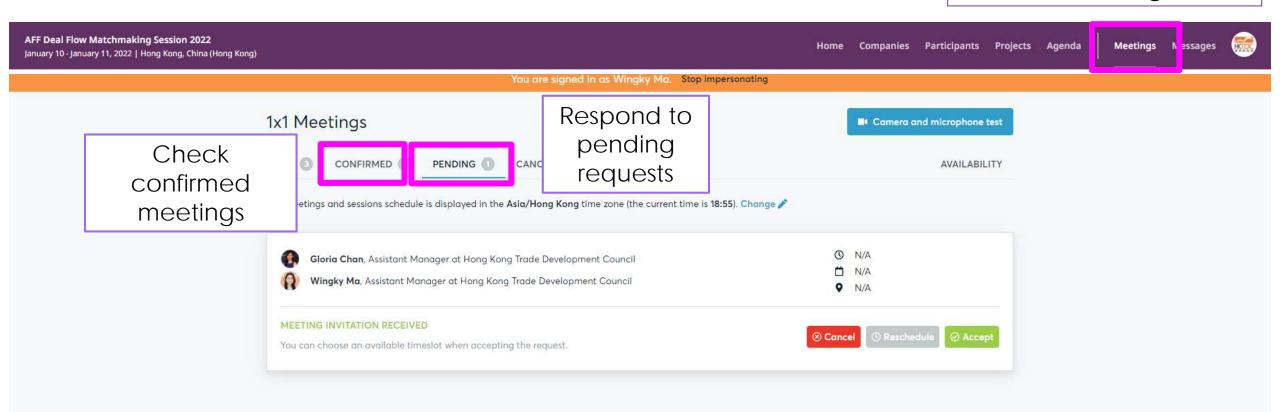


2) Enter personal message (optional)

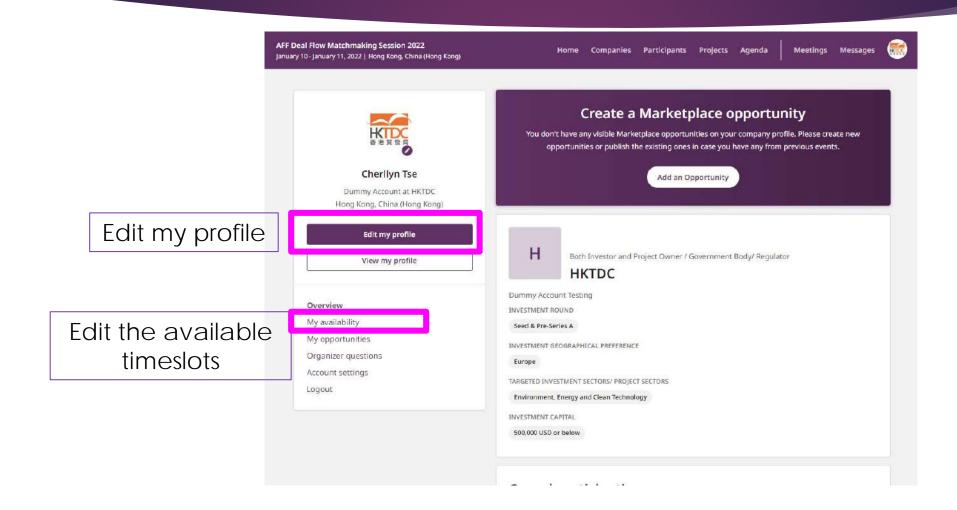


How to manage your meeting schedule?

Select "Meetings" Tab



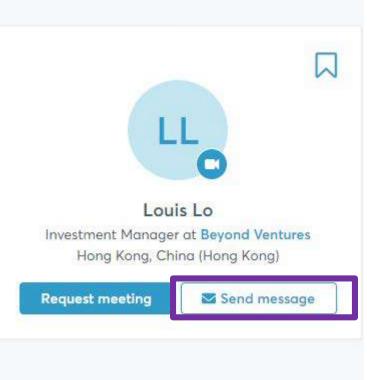
How to edit my profile and available slots?

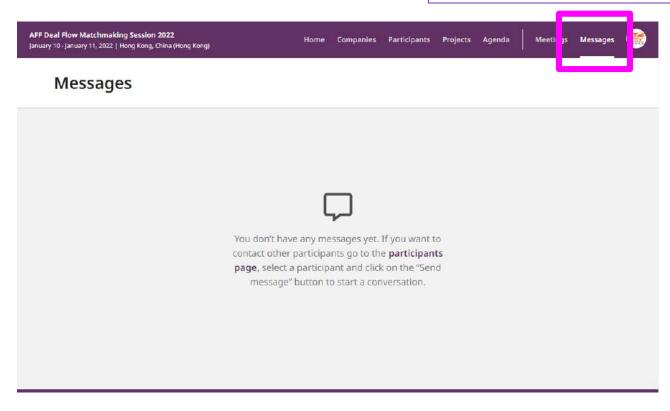


How to send message to other participants?

Send message

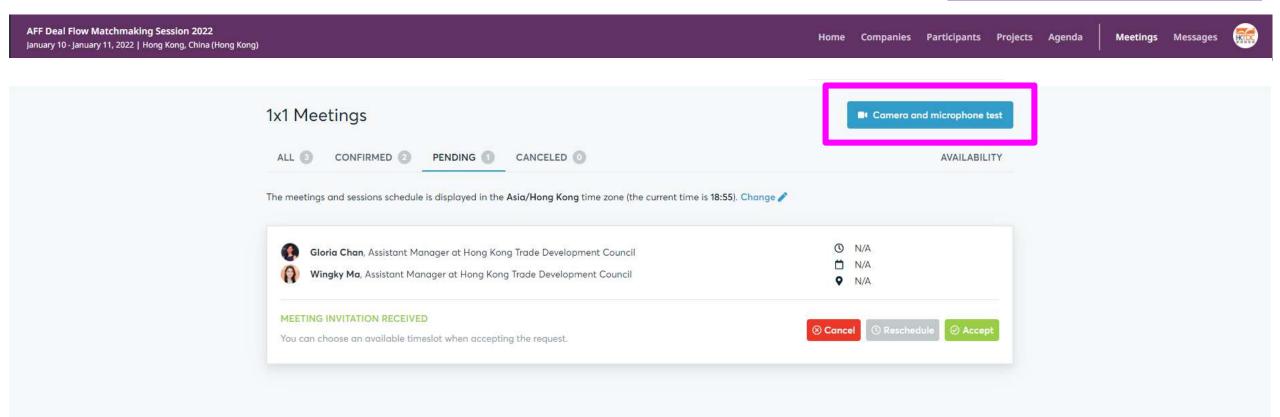
Check your "Message"





Remember to test the camera and microphone before the meeting

Select "Meetings" Tab



Happy Matching!

CONTACT: <u>AFFDEALFLOW@HKTDC.ORG</u>